

GOVERNMENT OF TELANGANA

ABSTRACT

PUBLIC SERVICES – Ms.K.Suneetha, Joint Secretary to Government (Non-Cadre), Law Department - Surrender of Earned Leave for encashment during the Financial Year 2024-2025 – Permission – Accorded – Orders – Issued.

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LAW (F) DEPARTMENT

G.O.Rt.No. 384

Dated: 06-07-2024

Read the following:-

1. G.O.Ms.No.172, Finance, dt.1.7.1974.
2. Cir. Memo No.15744-C/324/FR-I/2010, Finance (FRI) department, dated:15.6.2010.
3. Cir. Memo No.14781-C/278/FR.I/2011, Finance (FR.I) Dept., dated: 22.06.2011.
4. G.O.Rt.No. 320, Law, dated: 25-07-2023.
5. From Ms.K.Suneetha, Joint Secretary to Government (Non-Cadre), Law Department, Application, dated: 30-06-2024.

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ORDER:

Ms.K.Suneetha, Joint Secretary to Government (Non-Cadre), Law Department is hereby permitted to surrender fifteen (15) days of Earned Leave for encashment w.e.f 01.07.2024 during the financial year 2024-2025.

2. The officer was earlier permitted to surrender Earned leave for encashment w.e.f 01-07-2023 in the Financial Year 2023-2024 vide G.O.4<sup>th</sup> read above. As on the date of application the officer is having (294) days of Earned Leave at her credit and after deducting the present surrender of earned leave, the balance of Earned Leave at her credit is (279) days, as shown in the Annexure enclosed to this order.

3. Necessary entries shall be made in the Service Register of the Officer.

4. The Law (Claims) Department is requested to draw and credit the encashment amount ordered in para (1) above into the Bank account of Ms.K.Suneetha, Joint Secretary to Government (Non-Cadre), Law Department.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

R.THIRUPATHI

Secretary to Government,  
Legal Affairs, Legislative Affairs and Justice.

To

Ms.K.Suneetha,  
Joint Secretary to Government (Non-Cadre),  
Law Department, T.S., Secretariat, Hyderabad.

**Copy to:** D.P.A.O. Telangana Secretariat Branch, Hyderabad.

„ : Law (Claims) Department.

„ : S/f & S/c.

// FORWARDED :: BY ORDER //

**SECTION OFFICER.**

ANNEXURE

(To G.O. Rt. No.384, LAW (F) DEPARTMENT, DATED: 06.07.2024)

Name of the Officer & Designation	Surrender of E.L. last time permitted w.e.f.	Earned Leave at her Credit as on 30.06.2024	Surrender of E.L. now permitted during the financial year 2024-2025 w.e.f.01.07.2024	Balance of E.L. at credit after availing present surrender including advance credit of E.L for 15 days w.e.f 01.07.2024
(1)	(2)	(3)	(4)	(5)
Ms.K.Suneetha, Joint Secretary to Government (Non-Cadre), Law Department	01.07.2023 During the financial year.(2023-24) (15) days	294 days	15 days	294 days

**SECTION OFFICER.**